

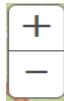
## Overview of ACPS, VA Cropper Map

### Map Components:

1. **Menu Options** Use these menus to interact with the map.
  - **Choose Map Layers to View:** Use this menu to choose which map layers to view.
  - **Zoom to School Boundary:** Use this menu to choose a current school boundary to zoom to.
  - **Legend:** This shows the active layers that are turned on within the map.
  - **Print:** Use this menu to format and print a map with a title.
2. **Find Address:** Use this to search for an address and to determine current attendance boundaries.



3. **Map Navigation:** This is used to zoom in & out. If your mouse has scroll wheel this will also zoom in & out. If you click on the map screen and drag the mouse it will pan the map.



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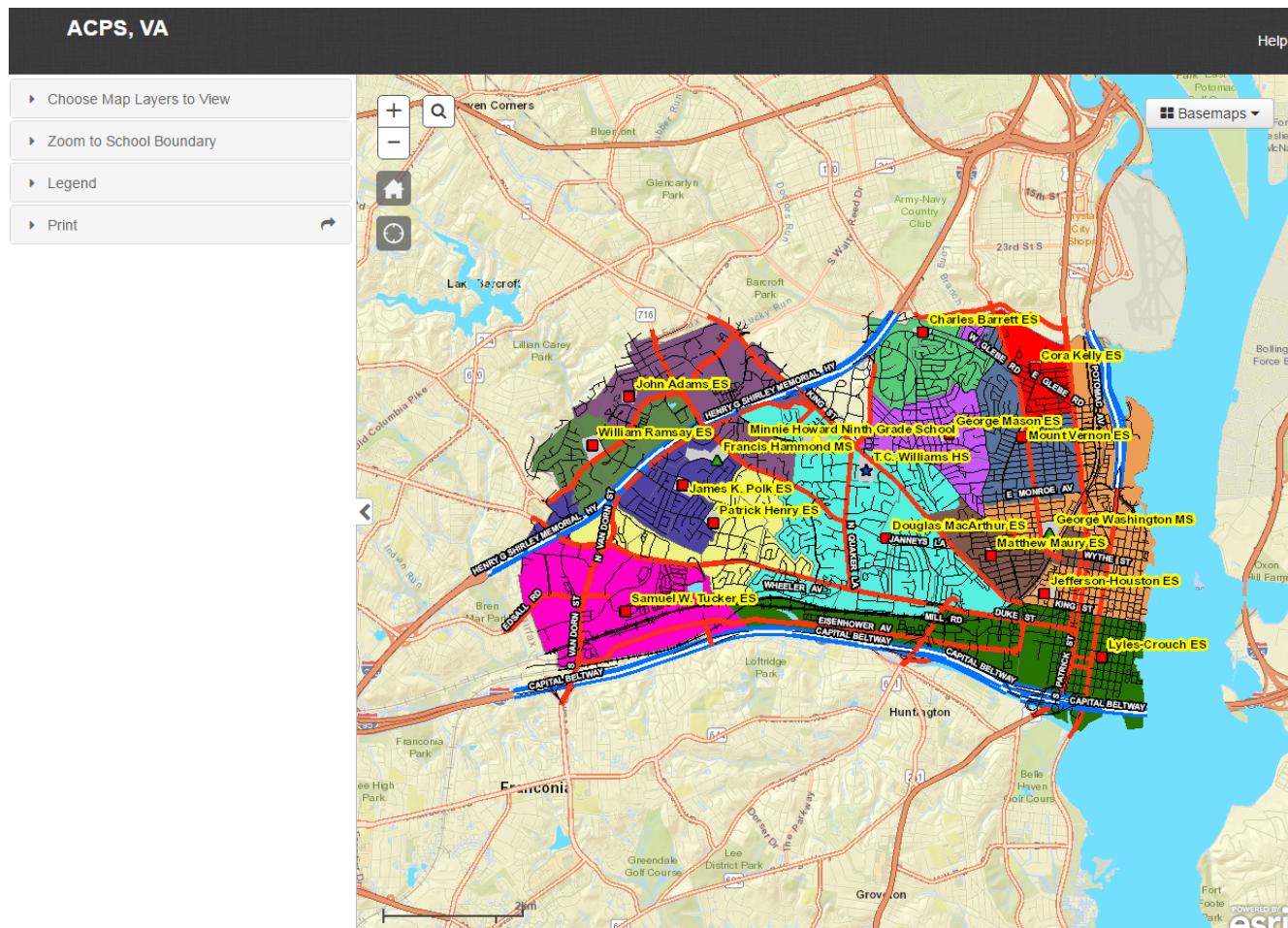
4. **Basemaps:** Use this dropdown list to determine which basemap to have on in the background.



5. **Home Button:** Click on this button to zoom the map out to the district's full extent.



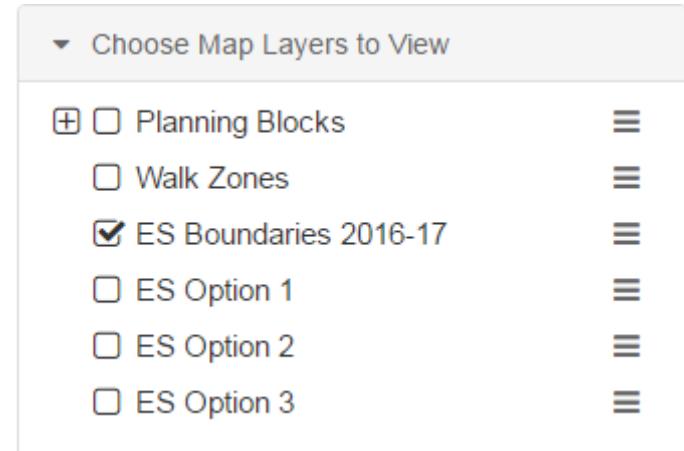
6. **GPS Location:** Click on this to determine your current location.



### How to choose map layers to view:

**Step 1:** Click on the *Choose Map Layers to View* dropdown within the Menu Options to select which Map Layers to turn on.

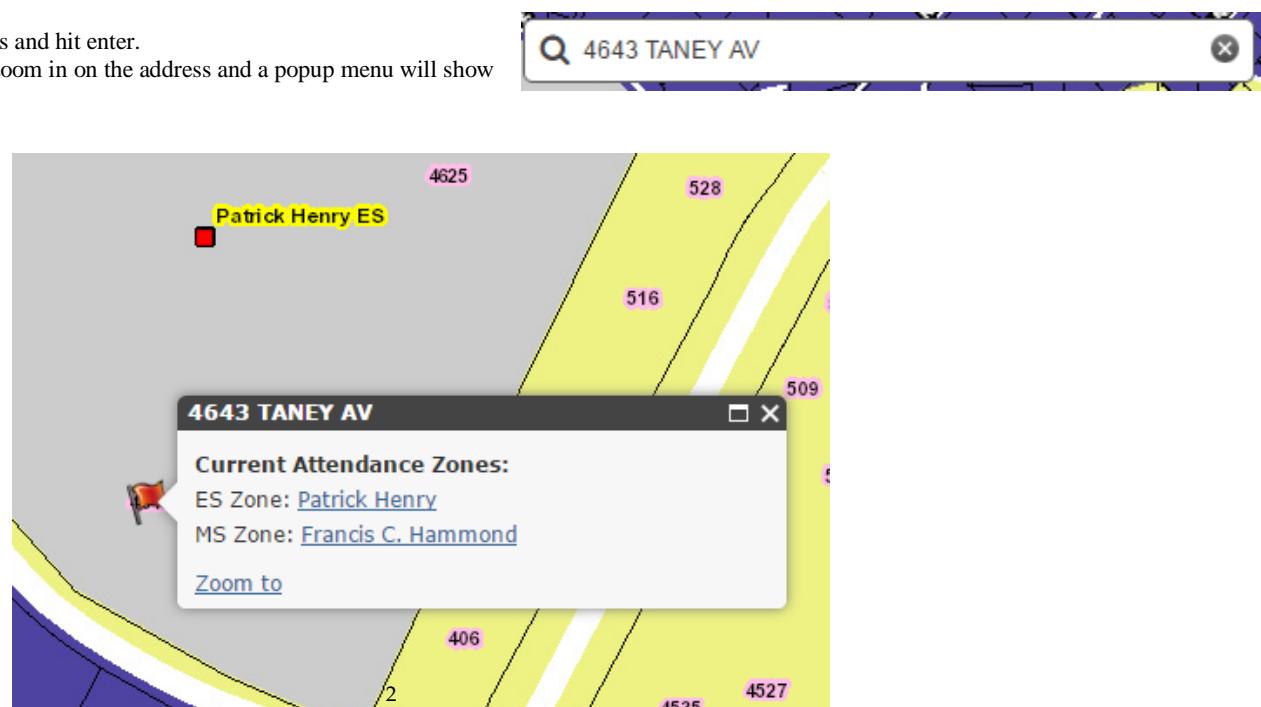
**Step 2:** Click the check mark next to each option to turn on and off the layers.



### How to find an address and determine current school attendance boundaries:

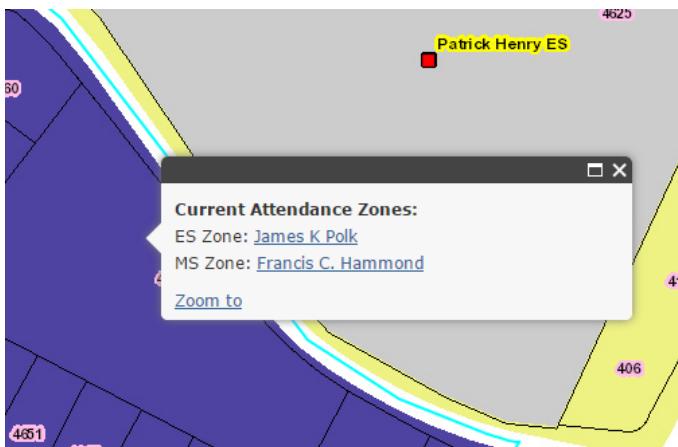
**Step 1:** Within the find address bar enter an address and hit enter.

**Step 2:** If an address match is found the map will zoom in on the address and a popup menu will show the school attendance boundaries.



### How to Identify Current Attendance Boundaries by Clicking on the Map

**Step 1:** Click anywhere on the map within the district and a window will pop up with that location's attendance boundaries.



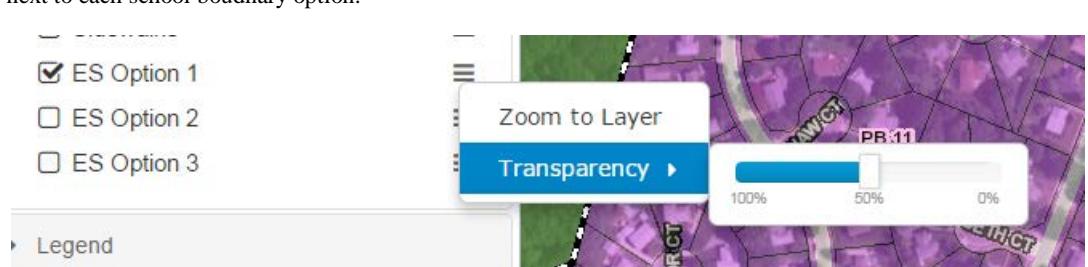
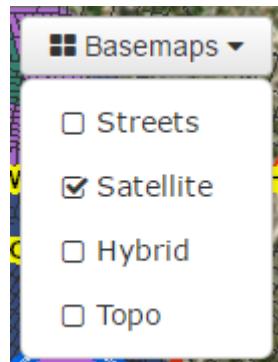
### How to turn on Satellite Imagery and Toggle School Zone Transparency

**Step 1:** Within the Choose Map Layers to View menu bar click on the three lines next to each school boudnary option.



**Step2:** Click on Transparency and use the toggle bar to adjust the level of transparency.

**Step 3:** Click on Basemaps in the right hand corner of the map and check Satellite.



**How to use Legend to determine which layers are active.**

**Step 1:** Click on the **Legend** tool to expand the active layers that are being displayed on the map.

**How to design a printable map:**

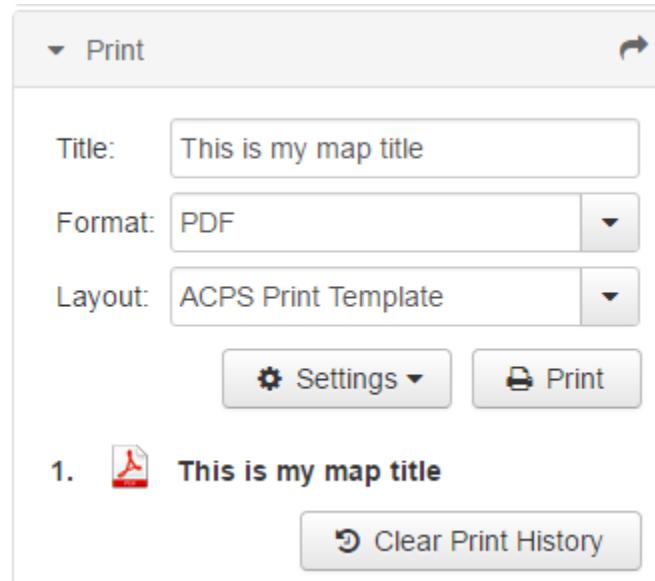
**Step 1:** Click on the **“Print”** menu

**Step 2:** Enter a map title in the space provided

**Step 3.** Select which format you would like.

**Step 4.** Click the Print button and wait for the print to complete.

**Step 5.** Double click on the output name to open the exported map.



# Cropper GIS

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